The TvO Board would like to know about your proposed program to see if we have any questions or concerns. Please submit your form to [presidents\_22@tikkunvor.org](http://presidents_22@tikkunvor.org) at least one month before your program so we can discuss it at our Board meeting on the 3rd Tuesday of every month.

1) Application submitted by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ / \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 name contact information (Ph or email)

2) Name of program contact person (if different from above)

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ / \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 name contact information (Ph or email)

3) Type of program request (check all that apply)

\_\_\_\_Temple event, program, or activity \_\_\_\_Co-sponsorship in name only

\_\_\_\_Use of Temple building \_\_\_\_Co-sponsorship with monetary support

\_\_\_\_Other (describe)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

4) Title : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Brief description (purpose, target audience, anticipated number of attendees, location etc.)

5) Date(s) of proposed program \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Have dates been cleared with our Administrator? \_\_\_\_\_\_\_\_\_

*(If not, contact Naomi Wilensky ASAP at infor@tikkunvor.org or 607-256-1471)*

6) How do you plan on publicizing this event? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

7) Please note the policy on charging admission for events: (add link)

Are you charging for admission? \_\_\_\_ No \_\_\_\_ Yes

Are you requesting monetary support of co-sponsorship from Temple? \_\_\_\_ No \_\_\_\_ Yes

Requested amount: \_\_\_\_\_\_\_\_\_\_\_\_\_\_